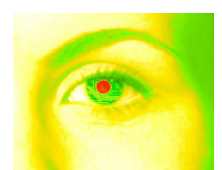
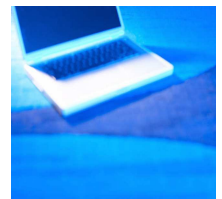




2017



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0800 206 1402

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An Overview

VN Accounting Ltd (VNAC) has been established since 2004 and specialises in Accounting for Limited Companies. At present we help small and medium sized businesses.

Through our associated companies we are working with some of the finest accountants who are fully qualified to take your company from an SME to a Public Listed Company. We have access to Tax, Auditing and Management Accounting specialists among others. At present we can call on about 30 potential accountants that can work individually or as a team to service your business. A team is usually mobilised according to the project in hand.



We try to use the best technology to deliver a prompt solution throughout., where innovative thinking is promoted throughout. With a flexible service that comes to you, we are trying hard to set up hardware and software communication systems that convert paper based information into digital files that are easily read, processed and transferred. Our alternative scheme involves simply posting all your business information to us for processing where all the information can subsequently be accessed online.

The Ethos

.....quite working for our clients in earnest...




Our integrity and straight-forward approach are in our foundation and culture. We aim to promote self discipline, a positive attitude, and an unreserved drive to push for the betterment of all our partners and clients.

VNAC works within its capacity and defer work to other associated companies if it is beyond its remit. VNAC intends to forge ahead and grow based on recommendations rather than excessive advertising. It is hoped that the work and action undertaken speaks for themselves.

We believe in, promote and stand by policies of equal opportunity for all. We do not differentiate based on ethnic background, gender, age or disability. The promotion of honesty, fairness, integrity and transparency are our pre-requisites and expected from all our teams.

Regulators and Confidentiality



VNAC is regulated by CIMA (**The Chartered Institute of Management Accountants**), although some of our accountants are Chartered and Certified, whereby they would be bound to their own bylaws of their own regulatory body. Our policies make it mandatory to adhere to rules on professional conduct throughout. Fiduciary and duties of care and skill are adhered to with the utmost resolution and best intention.

We do not take our obligations to our stakeholders lightly. We are continually enhancing our systems to guard against lack of effectiveness and efficiency. Our guidelines on confidentiality are extremely strict. Although our work takes us across borders, we adhere to the principles as per the **Data Protection Act 1998** stipulated in the United Kingdom.

Various accounting applications can now be worked on offshore. With regards to sensitive information that is processed, we do not release this to our processing unit unless necessary and without the client's prior consent. And even then we take steps in obscuring private information such as account information before the information hits our servers.

We are also aware of the provisions in **ISO 27001** and would seek to ensure full confidentiality by way of our systems, in-house training, and essentially making relevant information available only to those people who have authorised access. VNAC works proactively to ensure full compliance.

Our Mission

Our aim is to promptly provide very accurate, relevant, reliable financial information to all those concerned, clear compliance work including the filing of returns. And do our utmost to promote prosperity for our clients.

The mechanics allow for a simple window of interaction for our clients, whereas our internal mechanisms might depend on the alliance of several professionals from varied backgrounds.

Management Information

A user dashboard of business information for all our clients is of the utmost importance to us, since it is a pre requisite measure of how the business is performing and a base to determine direction. This might then be broken down in segments pertaining to other stakeholders such as employees, shareholders, customers and lenders for example.

The balance outstanding with respect to debtors, creditors, and cash flow can be highlighted. Other targets as relates to income and expenditure or other non-financial performance measure might also be very useful.

On occasion we also inform our clients of events, new information, deadlines and a rich selection of website links of use.

Tax compliance and Financial Information

Primarily concerned with accuracy and tax planning we aim to deliver all returns promptly in order to fulfil our HMRC obligations, as well as those associated with filing at Companies House and toward our clients.

Where necessary, using various input feeds, relevant new legislation (that may have an impact) is relayed in simple terms to our clients.

How we Work

The Culture we encourage:

To focus on the business of our clients, we sometimes, study the clients market in order to provide a deeper understanding for ourselves also.

The continued improvement and pursuit to better our processes and our service

Use of relevant new technology, people and services that aid in fulfilling our objectives.

Continued learning (remote and traditional). The improvement for all our colleagues, through professional exam progression and maintenance.

Standards worked towards:

We are committed to the bylaws and professional standards of conduct as set out by the Chartered Institute of Management Accountants at the very minimum.

In house measures and objectives are also used to measure our own performance.

Technology:

Cloud based programming such as Xero, Quickbooks, and use of the HMRC Portal moving away from the traditional paper based systems.

The use of Bank Feeds where possible

Encrypted servers with double back up to hold important information.

Scanning primary documents while holding physical original documentation where relevant and necessary to do so.

Other technical accounting platforms and databases

Connected teams:

Working with great accountants and firms from the UK and other areas around the world.

We may use other varied specialist advisors from other areas where necessary.

These include for example:

Sales and marketing consultants

PAYE Professionals

Workplace Pension providers.

Offshore market consultants

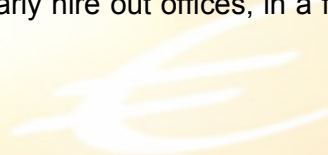
Taxation Specialists

Specialist solicitors and barristers

IT Professionals

Flexible office locations:

Maximising productivity, our concern is on how we work not where we work. At present some of our team members work from home. We regularly hire out offices, in a flexible attempt to work around the needs of our clients.



Services Offered

BOOK KEEPING FOR LIMITED COMPANIES

- ✓ Double Entries throughout, using various packages
 - ✓ Process Administration
 - ✓ Bank Reconciliation's
- ✓ General, Purchase and Sales Ledger
 - ✓ Fixed Asset Management
 - ✓ Pension Schemes
 - ✓ PAYE

VAT AND HMRC TAXATION COMPLIANCE INCLUDING PAYE

- ✓ Full PAYE system and processing
- ✓ VAT and Corporation Tax Computations
- ✓ Employee data modelling and analysis

COMPANIES HOUSE COMPLIANCE

- ✓ Memorandum , Articles of Association and other documentation
 - ✓ Annual Return and Accounts
- ✓ General Company Law and administration
 - ✓ Company formations
 - ✓ Statutory Accounting

MANAGEMENT ACCOUNTING

- ✓ Forecasting, Budgeting and adherence
 - ✓ Financial Modelling
 - ✓ Project Accounting
 - ✓ Risk Management
 - ✓ Benchmarking

BUSINESS AND TAXATION PLANNING

- ✓ What if modelling and planning
- ✓ Offshore taxation

INTERNAL AND EXTERNAL AUDITS*

BUSINESS FINANCE*

AND BAD DEBT RECOVERY*

*We work mainly on the first 4 items above, and tend to use associates with regards to loan financing requirements, bad debt recovery and external audits.

Introduction to Outsourcing

.....Let VNAC share the burden.

Providing a seamless Accounting solution...



Before any of our work goes offshore we seek our clients express permission. It is often encouraged however, with the speed of technology consistently increasing, it is simple to scan all our paper based work and to have it processed anywhere in the world and often at a beneficially lower rate. Every large conglomerate with little exception has naturally taken advantage of this opportunity for several years.

With differing time zones around the world, we can have the work processed at any time YOU prefer. VNAC is engaged in enhancing and simplifying this experience for UK business. With a base of accountants on both sides of the water, our work and processes are safer, more accurate, seamless for the client and extremely responsive, than simply going directly offshore. Our accountants are extremely familiar with the home territory and have an acute awareness of requirements and obligations within the UK.

With our systems you could close for work in the UK at 5pm having scanned the relevant work and have access to fully condensed, customised secure online (or emailed) reports by the following morning. Alternatively we would work into our client's existing server using restricted and secure access.

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Our Teams Abroad

With all our team here or abroad, VNAC is always looking to recruit the best.

We are committed and focused in our work.

Our workforce has the flexibility and ability to expand and contract with our clients business cycle.

We are associated only with the most credible organisations and individuals based mainly in London, but also Mumbai and Delhi.

While working with various associates and individuals it makes for an interesting mix of cultures, views and thoughts. At VNAC we embrace diversity in all its various forms and actively look for common ground.

We endeavour and hope that you will find our teams here and abroad, not just hard working, but professional and articulate. We hope they are good people to be around also.

9 Reasons Why

.....It's the key you've been looking for...

1. Automatic **access to a pool of talented individual** with a competent accounting skill base.
2. Highly **probable cost savings** depending on the situation being outsourced.
3. Our outsourcing charges **'flex' easily with our clients business cycle**. With VNAC our standard contracts do not fix you into a long term contract. Our clients have the full right and option to terminate the mutual contract as per their own circumstance. In contrast, and for doing exactly the same work hiring staff and then having to dismiss them when the business goes through a low cycle can be extremely costly and time consuming.
4. As opposed to hiring several members of staff, training and having to complete sometimes complex and time consuming taxation calculations, comply fully with UK employment law, you will have **one periodic invoice to pay**.
5. **Less administrative clutter** will also be a by-product of scanning and filing your data, before VNAC promptly condenses this to form standard or customised business reports to suit your needs.
6. The overall result of this can be more **focus for the owner to actually manage** his business rather than focus on the administrative work. We endeavour to conclude with a well controlled streamlined system.
7. It can **allow for complex activity** to take place as our teams fuse together and think of new ways forward.
8. With the use of scanning an added benefit is that of **automatic storage and data recover** should the hard documents be damaged or go missing. If we were processing your accounting work VNAC would store your files free of charge for at least six years.
9. Through our scanning procedure you will **automatically be making your documents searchable**. New software developments with character recognition mean that the days of searching for old data in a large batch are numbered.

.....Let us Take Away the Stress

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